

# MarQuest Environmental Policy

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## MarQuest LTD

Classification: Public

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Registered Office: MarQuest Limited, 22 Trinity Lane Beverley,

East Riding of Yorkshire, HU17 0DY

Registered Company: 2911298

[www.MarQuest.com](http://www.MarQuest.com)

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# Environmental Policy

## Scope

The purpose of this policy is to ensure that MarQuest: expands its commitment to a “do no harm” approach to the protection of the environment; strives to fulfil its environmental obligations; establishes and meets its environmental goals and objectives; and commits to continual improvement of its environmental performance.

MarQuest are committed to ensure a safe and healthy workplace for our employees and minimises our potential impact on the environment. MarQuest will operate in compliance with all relevant environmental legislation and we will strive to use pollution prevention and environmental best practices in all we do. MarQuest aim to reduce resource use, improve the overall efficiency of the business and keep the larger impact of operations to an absolute minimum.

The scope of this policy extends to all activities of MarQuest as outlined in the Environmental Manual.

## Policy

MarQuest recognise that its activities impact the environment in several ways, principally through:

**Energy** – including the heating, lighting and electricity we use in the buildings occupied and when working from home

**Business travel** – emissions to air from business-related travel, including corporate travel and commuting

**Waste** – including business waste from the office and working off-site

**Disposal of information communication technology hardware (ICT)** – MarQuest have an obligation to ensure safe and secure recycling of IT assets in accordance with relevant regulations

**Procurement decisions** – including taking into account all environmental considerations

**Reducing the risk of emergencies** such as fire through the correct use of equipment, storage of hazardous chemicals and substances and waste collection and disposal

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MarQuest will: -

- Assess the environmental impacts of our operations and set objectives annually in order to improve our environmental performance. MarQuest will regularly review these objectives.
- Integrate the consideration of environmental concerns and impacts into all of our decision making and activities
- Commit to a systematic approach to improving its environmental performance to protect the environment and prevent pollution
- Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner with a commitment to MarQuest's environmental objectives. Train, educate and inform our employees about environmental issues that may affect their work
- Reduce waste through re-use and recycling and by purchasing recycled, recyclable or re-furnished products and materials where these alternatives are available, economical and suitable
- Promote efficient use of materials and resources throughout our facility including water, electricity, raw materials and other resources, particularly those that are non-renewable
- Avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of
- Take into account environmental considerations in procurement
- Communicate our environmental commitment to clients, customers and the public and encourage them to support it
- Commit to a continual and systematic improvement of our environmental performance, and strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy in light of our current and planned future activities
- Comply with all relevant environmental legislation/regulation

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## Applicability & Review

The policy is applicable across all of MarQuest’s business activities and covers all colleagues working for or on behalf of MarQuest. This policy is communicated to all persons working for or on behalf of MarQuest. Violations of this Policy may lead to appropriate disciplinary action. This policy will be reviewed annually and we will continue to communicate our environmental performance with our interested parties and use credible verification exercises to produce accurate and transparent reports.

***“You can start changing the world for the better daily  
– no matter how small the action” - Nelson Mandela***